

Course Information

Semester & Year: Spring 2023

Course ID & Section #: SOC 1 D4709

Instructor's Name: Philip Mancus

Day and Time: Tuesdays and Wednesdays, 2:15 to 3:40 p.m.

Location: CR Del Norte Room DM 29

Number of Units: 3

Instructor Contact Information

Office location: DN 6

Office Hours: Tuesdays, 12:00 p.m. to 12:20 p.m. in room DN 6 or by appointment

Phone Number: 707-465-2362

Email Address: Philip-Mancus@Redwoods.edu

Preferred Method of Communication: Canvas Messenger ("Inbox"). I usually reply within 24 hours weekdays and within 48 hours weekends.

Catalog Description

An introduction to the discipline of sociology including major theories, concepts and methods. Topics include: Sociological imagination, social structure and interaction, culture, social groups and organizations, and social institutions. Also includes inquiry into social inequalities such as race/class/gender/global stratification.

Course Student Learning Outcomes

1. Employ a sociological perspective to critically evaluate a social issue related to social identity, differentials of power and privilege, or multicultural relations.
2. Explain the relationship between socialization and culture.
3. Use sociological concepts to evaluate complex ideas.

Recommended Preparation

Students should ideally be eligible for placement in ENG 1A or its equivalent when taking this class.

Accessibility and Student Accommodations

Students will have access to online course materials that comply with the Americans with Disabilities Act of 1990 (ADA), Section 508 of the Rehabilitation Act of 1973, and College of the Redwoods policies. Students who discover access issues with this class should contact the instructor. College of the Redwoods is also committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1st floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

Please ensure your written accommodation request is delivered to me at least one week before the first scored assignment so that necessary arrangements can be made. Last-minute arrangements or post-test adjustments cannot usually be accommodated except under extenuating circumstances.

Required Materials

Textbook Title: Essentials of Sociology

Edition: 8th

Author: Giddens, Duneier, Appelbaum, and Carr
ISBN: 978-0-393-53791-8

You can [purchase a semester-long subscription](#) of the electronic version of the book for around \$40. A hard copy will cost you more, but you get to keep it. Either way, *your purchase also gets you access to the textbook publisher's online adaptive learning program*, which is a great tool for studying. I won't require that you use this learning tool for class, but I recommend it nonetheless. If your budget is tight, there is a copy of Essentials 7th edition on reserve at the library to get you through in a pinch. However, we will be referring to material in the 8th edition in class.

Other Materials: None

Canvas Course Website

There is a companion course website on Canvas. You'll use this site to take your quizzes and submit your writing assignments. To get to Canvas, go [here](#).

Proctored Exams

There are no proctored exams for this class. However, I reserve the right to use web-based proctoring on exams on a case-by-case basis if needed. I will notify you with instructions well in advance of any examination dates if I decide to do this.

Course Policies & Procedures

Semester Overview

The semester is 15 weeks long, followed by finals week (Week 16), during which time you'll take your comprehensive, written final exam. The semester is divided into three *segments*:

1. Part I runs Week 1 through Week 5 and covers Chapters 1-5.
2. Part II runs Week 6 through Week 10 and covers Chapters 16 (& 8), 6, 7, 9, & 10.
3. Part III runs Week 11 through Week 15 and covers Chapters 11-15.

Evaluation and Grading

Participation and Attendance (30%)

The semester officially begins January 14, and with Dr. King's holiday on January 16, our first day of class is Wednesday, January 18. Class does not meet Monday, February 20 (President's Day) nor the entire week of March 13 - 18 (Spring Break). This means that in a fifteen-week semester, we have 28 days to meet as a class.

For your participation credit, each student starts the semester with a baseline of 20 points. Then, each of the 28 class sessions is worth 10 points, 5 points for attendance and anywhere from 1-5 points for participation, depending on the quality of your engagement in discussion and activities.

Quizzes (30%)

Vocab quizzes

For each chapter there is an optional, ungraded vocabulary quiz. The number of questions on each quiz varies by chapter. You have unlimited time to complete each vocab quiz and can make as many attempts as you want. Although this is not a requirement, the vocab quizzes are a good way to prepare for class discussion and for your comprehension quizzes.

Comprehension quizzes

You also have 15 comprehension quizzes, one each week. Comprehension quizzes test how well you understand the unit material after engaging the reading, lecture, discussion, and other activities. Each quiz consists of 20 multiple-choice, matching, or true/false questions worth one point each. You have 40 minutes to attempt each comp quiz (disability accommodations will be factored in) and are granted two attempts per quiz. Canvas keeps the score of your most recent attempt.

Each comprehension quiz opens (becomes available to take) on the Saturday before it is scheduled to be discussed in class (see the Course Syllabus). It remains open until the Friday of that week. You must make your attempts during this time period.

Writing Assignments (30%)

Writing assignments assess your ability to apply the major ideas of the course in response to questions/prompts that I give. There are three of these assignments, one for each segment of the course. Written assignments should be around 300-500 words in length.

- Assignment 1 is due by the end of Week 5
- Assignment 2 is due by the end of Week 10
- Assignment 3 is due by the end of Week 15

At the beginning of each course segment, I will publish the writing assignment for that segment. You may submit your assignment at any time until that segment of the course comes to an end. This means you'll have five weeks to work on each writing assignment. I encourage you to work on these assignments as you go, drafting and redrafting your answers as your understanding improves. You won't be given a special period to complete these assignments, so manage your time wisely in order to make each deadline. For the details on each writing assignment, go to its individual module and follow the instructions there when published.

Final Exam (10%)

At the end of the semester (during Week 16) you will take a *Final Exam*.

- The exam consists of three questions, one for each of the major learning outcomes of the course (see the Course Syllabus).
- Answers are in short essay format (approximately 150-300 words for each question).
- You will have two hours to complete the exam (disability accommodations will be factored in).
- You get only one attempt.
- The exam is scheduled for Monday, May 8 from 2:15 - 4:15 PM in CRDN Room DM-29.

NOTE: Even though your final exam score only counts as 10% toward your final grade, ***it is mandatory that you take your final exam.*** Students who don't take the final exam get an automatic D in the course (or lower, depending on your performance), regardless of how well you do in the rest of the grading categories.

Table 1. Calculating Your Final Grade

Grading Category	Points per Assignment	Number of Assignments	Total Possible Points
Participation/Discussion	10 points per day	30 days	300 points
Quizzes	20 points per quiz	15 chapters	300 points
Term Paper	100 points per draft	3 drafts	300 points
Final Exam	100 points	1 exam	100 points
<i>Grand Total</i>			<i>1000 points</i>

Grades

The course website will show your current score in the class as a percentage. I use the following scale in determining your final letter grade:

A = 93% and above	A- = 90-92%	B+ = 87-89%
B = 83-86%	B- = 80-82	C+ = 77-79%
C = 70-76%	D = 50-69%	F = 49% and below

An Incomplete (I) is given at your instructor's discretion and will only be granted to those students who continue to participate in class, have completed all prior work, and who have made arrangements with me by the end of the 15th week. This is a rare privilege and is not granted lightly.

Attendance and COVID 19

Attendance is defined as being in class on time and staying the entire time. If your ability to perform in this class is affected for longer than two subsequent class periods because of a diagnosable illness such as a confirmed case of COVID 19, I will make other arrangements for you, following the [protocols outlined by College of the Redwoods](#). **Please, DO NOT come to class if you are sick or think you might be contagious.**

Academic Integrity

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Instructor Specific Policy on Academic Dishonesty

In this class, all work done for credit must be your own, completed by you without assistance from anyone other than basic editing, unless otherwise directed. Students new to college are sometimes unfamiliar and uncertain of what is acceptable and what is not. This section establishes my policy for academic dishonesty and its consequences. One of the biggest problems in an online environment is plagiarism, which is trying to pass off someone else's ideas, data, or text as if they were your own. I treat plagiarism as a form of academic dishonesty. This means it will benefit you to know what it is and how to avoid it. For a quick guide on plagiarism, the [Online Writing Lab](#) at Purdue University is a great resource.

It is your responsibility to know what plagiarism is and to refrain from it entirely. Copying and pasting someone else's text (even if you modify it slightly) without the use of quotation marks is one example of plagiarism. Referring to information and ideas from someone or somewhere else without properly citing the source is another example. In addition to plagiarism, academic dishonesty includes but is not limited to cheating, collusion, complicity, abuse of resources, computer misuse, fabrication or falsification, unpermitted multiple submissions, and bearing false witness. *Students who are caught committing academic dishonesty on an assignment immediately forfeit all credit for that assignment.* For repeat offenses, I will file notify Student Services and you may be dropped from the course and may receive a failing grade.

Disruptive Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Policy on Hate-Based Communication

In this class I have a zero-tolerance policy when it comes to individuals, groups, or organizations professing ideologies that target, intimidate, and/or dehumanize individuals or groups based on their perceived race, color, ethnicity, nationality, national origin, citizenship, language, religion, age, sex, sexual orientation, gender identity, body size,

marital status, genetic status, veteran status, assault and trauma survivor status, and/or physical ability. Such expression is antithetical to the spirit of the academy and to the mission of the college. Individual actions that express hatred, contempt, or degradation of others will not be tolerated. Any and all speech, gestures, adornment, emblems, codes, insignias, signs, symbols, slogans, flags, propaganda, paraphernalia, or other memes that express or represent hate-based ideology, or discrimination against protected classes, or otherwise signifies identification with, sympathy for, affiliation with, or membership in a hate group are strictly prohibited from this virtual classroom. Any violation of this policy will result in the student(s) having classroom privileges suspended until compliance is assured.

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful. Please let me and other students know if you have preferences for how you are addressed.

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the [Student Information Update form](#).

Student Services

Resources

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)

Health and Wellness

- Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).
- [Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.
- [Counseling](#) offers assistance to students in need of professional counseling services such as crisis counseling. Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Learning Resource Center

The LRC includes the following resources for students:

- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)

Special Programs

Programs available for eligible students include:

- [Extended Opportunity Programs & Services \(EOPS\)](#) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!

- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

Emergency Procedures

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

Del Norte Campus Emergency Procedures

Please review the [Crescent City campus emergency map](#) for campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information, see the [Redwoods Public Safety Page](#).

Eureka Campus Emergency Procedures

Please review the [campus emergency map](#) for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the [Redwoods Public Safety Page](#) It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

Klamath Trinity Campus Emergency Procedures

Please review the responsibilities of, and procedures used by, the College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to communicate to faculty, staff, students and the general public during an emergency. It is the responsibility of College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to protect life and property from the effects of emergency situations within its own jurisdiction.

1. In the event of an emergency, communication shall be the responsibility of the district employees on scene.
 - a. Dial 911, to notify local agency support such as law enforcement or fire services.
 - b. If safe to do so, notify key administrators, departments, and personnel.
 - c. If safe to do so, personnel shall relay threat information, warnings, to ensure the school community is notified.
 - d. Contact Jolene Gates 530-625-4821 to notify of situation.
 - e. Contact Hoopa Tribal Education Administration office 530-625-4413
 - f. Notify Public Safety 707-476-4111.
2. In the event of an emergency, the responsible district employee on scene will:
 - a. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.
 - b. Lock all doors and turn off lights if in lockdown due to an active shooter or similar emergency.
 - c. Close all window curtains.
 - d. Get all inside to safe location. Kitchen area is best internal location.
 - e. If a police officer or higher official arrives, they will assume command.
 - f. Wait until notice of all is clear before unlocking doors.
 - g. If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.
 - h. Do not leave site, unless it has been deemed safe by the person in command. Student Support Services (required for online classes)

Course Syllabus Subject to Change

As your instructor, I reserve the right to make changes to this syllabus and the course content. While I make every effort to follow the policies and schedule laid out herein, there may be times when changes are necessary. I will inform the class of any changes using the Canvas Announcements tool.

Please turn to the next page.

Course Calendar

<u>Week</u>	<u>Chapter</u>	<u>Topic</u>	<u>Fridays</u>
<i>Part I: The Structure of Society and the Dynamics of Social Behavior</i>			
Week 1	1	Intro: What is Sociology?	Quiz 1 Due
Week 2	2	Culture & Society	Quiz 2 Due
Week 3	3	Socialization	Quiz 3 Due
Week 4	4	Social Interaction	Quiz 4 Due
Week 5	5	Networks, Groups, Organizations	Quiz 5 Due Writing Assignment #1 Due
<i>Part II: Social Conflict, Inequality, and Change</i>			
Week 6	16 & 8	Globalization and Social Change	Quiz 16(& 8) Due
Week 7	6	Deviance & Social Control	Quiz 6 Due
Week 8	7	Stratification	Quiz 7 Due
Week 9	9	Sex & Gender	Quiz 9 Due
Week 10	10	Ethnicity & Race	Quiz 10 Due Writing Assignment #2 Due
<i>Part III: Social Institutions</i>			
Week 11	11	Kinship & Family	Quiz 11 Due
Week 12	12	Education & Religion	Quiz 12 Due
Week 13	13	Politics & The Economy	Quiz 13 Due
Week 14	14	Health & Sexuality	Quiz 14 Due
Week 15	15	Population, Urbanization, Environment	Quiz 15 Due Writing Assignment #3 Due
Finals Week			Final Exam: May 9, 2:15-3:40 PM